

REQUEST FOR PROPOSALS AUDITING SERVICES

Notice is hereby given that the Board of County Commissioners of Santa Rosa County, Florida, will receive sealed proposals for the professional services of a CPA to audit the records of the various elected officials in Santa Rosa County according to the provisions of the Local Governmental Financial Responsibility Act.

The audit will cover the Board of County Commissioners and all Constitutional Officials beginning with the fiscal year 2003-2004, and will be conducted in accordance with generally accepted auditing standards; the Rules of the State of Florida, Office of the Auditor General; Government Auditing Standards, issued by the Comptroller General of the United States; and the provisions of Office of Management & Budget Circular A-133.

All proposals must be original and delivered by hand, Fed Ex, or mail to the Santa Rosa County Procurement Department, 6495 Caroline Street, Suite G, Milton, Florida, 32570; and must be received by 10:00 a.m., May 18, 2004, at which time proposals will be publicly opened. Proposals received after the time set for the opening will be rejected and returned unopened to the bidder. All interested parties are invited to attend.

All proposals shall be sealed and clearly labeled “**RFP - AUDITING SERVICES.**” Please provide twelve (12) copies of the proposal. Selection will be made in accordance with F. S. 218.391.

The Board of County Commissioners reserves the right to waive irregularities in proposals, to reject any or all proposals with or without cause, and to award the proposal that it determines to be in the best interest of Santa Rosa County.

Santa Rosa County does not discriminate on the basis of race, color, national origin, sex, religion, age, or handicapped status in employment or provision of service.

By order of the Board of County Commissioners of Santa Rosa County, Florida.

LEGAL NOTICE

One issue – Press Gazette - April 21, 2004 , Navarre Press – April 22, 2004

Bill and proof to Santa Rosa County Procurement Department, 6495 Caroline Street, Suite G, Milton, Florida, 32570, Attn.: Orrin L. Smith

April 21, 2004

MEMORANDUM

TO: COMPANY ADDRESSED

FROM: SANTA ROSA COUNTY PROCUREMENT DEPARTMENT

SUBJECT: AUDITING SERVICES

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